

Bureau of Community Health Assessment



Query Systems

- Births
- Deaths
- Infant Deaths
- Fetal Deaths
- Marriages
- Marriage Dissolution
- Population Estimates
- Reportable Diseases

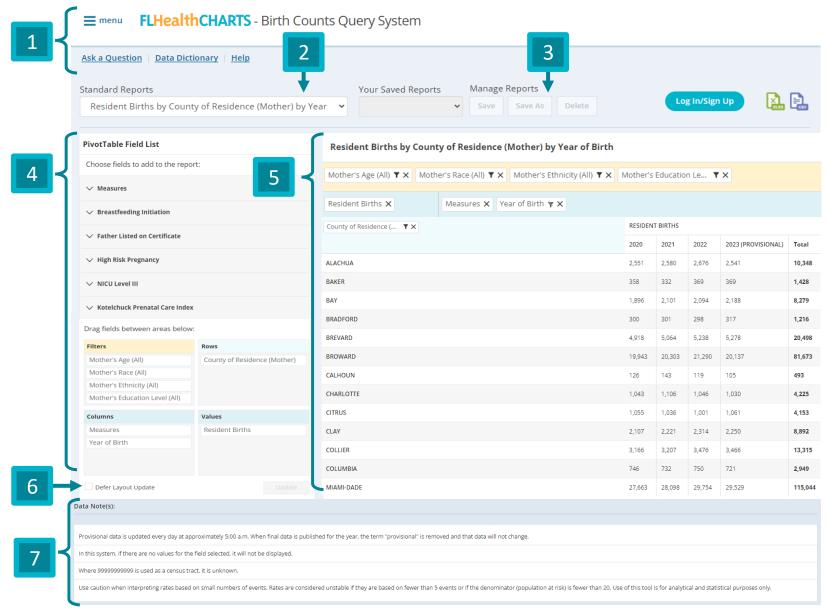
Choose counts or rates.





CHARTS Query System functions

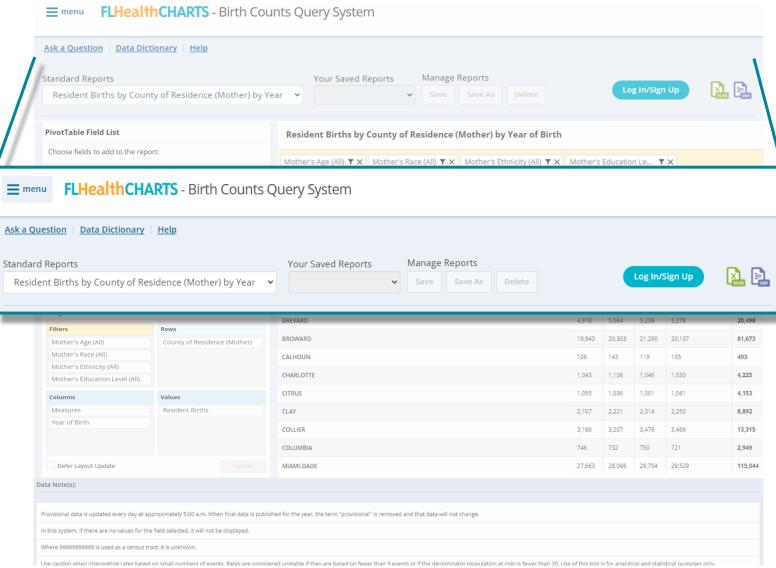
- 1. Return to the homepage, change to another query system, contact the CHARTS team, & access the data dictionary and the help document
- 2. Get commonly used, standard reports
- 3. Retrieve and save your own reports
- Edit existing reports or create your own
- 5. View your report
- 6. Check this box and click the update button to manually refresh the screen
- Read data notes





Change Systems, Get Data Dictionary or Help

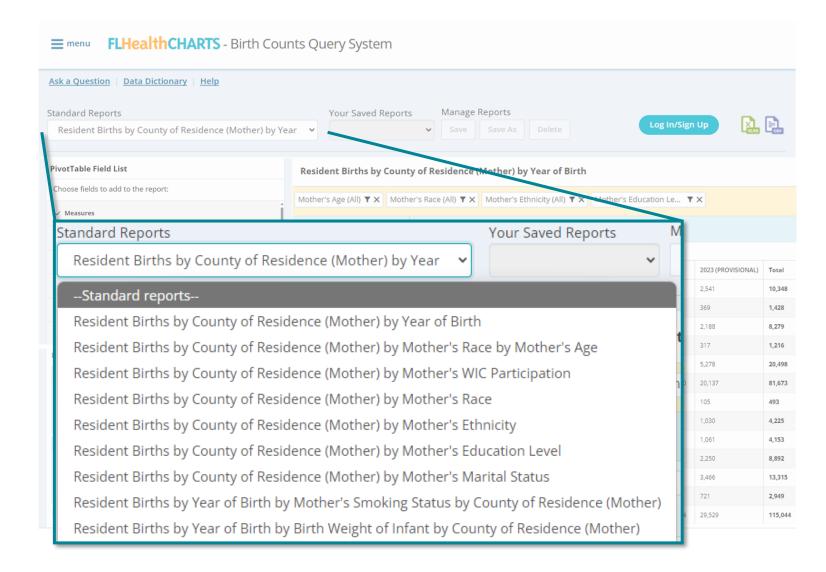
- Logo— click the logo to return to the FLHealthCHARTS homepage
- Menu— change to a different query system
- Ask a Question— send the CHARTS team questions about the query system
- Data Dictionary— learn about the data, its source, and the interpretive information
- Help— learn how to use this query system with a PDF guide





Standard Reports

- Standard reports answer frequently asked data questions.
- With one selection, get a report from the list.
- Standard reports are a good starting point for creating your own custom report.



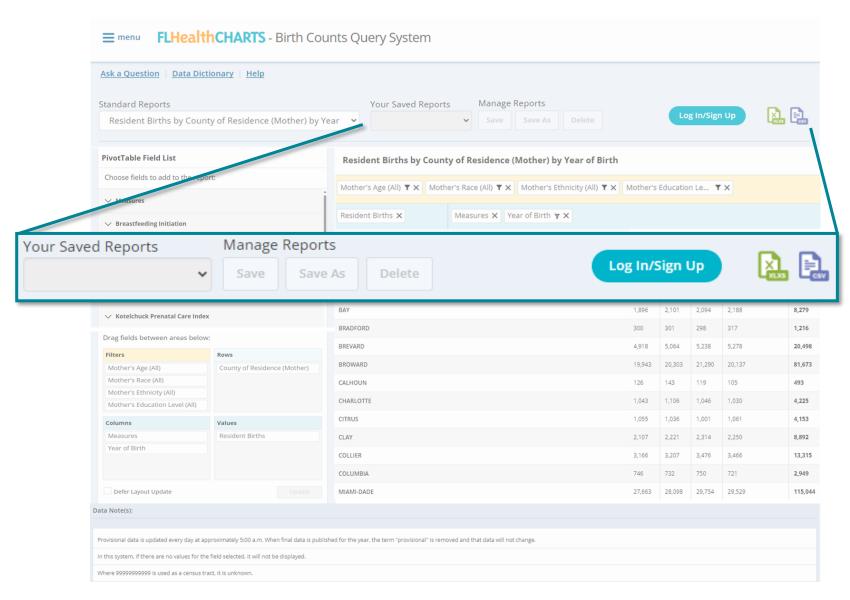


Save and Manage Reports

Registered users can create and save reports.

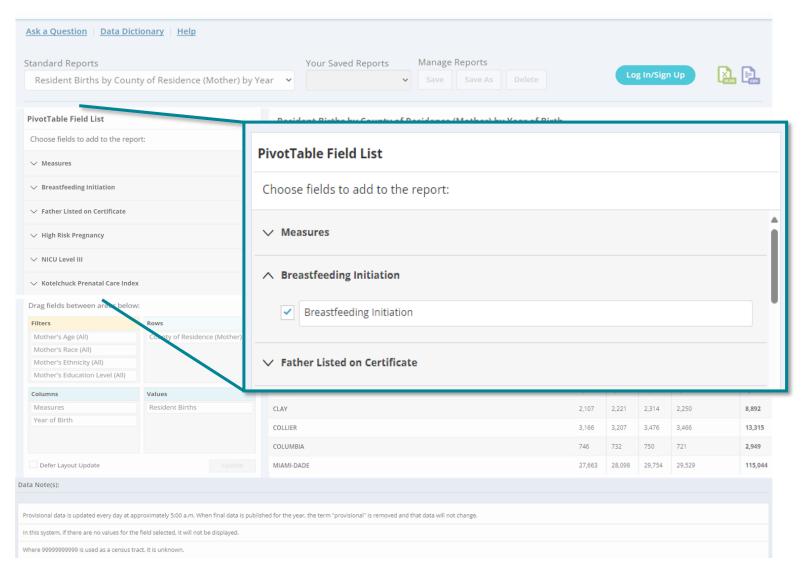
- Use the Login/Sign Up feature
- Saved reports will be available for future use. Data will be updated automatically as it becomes available

Data can be exported to Excel (.xlsx or .csv).



Creating Reports

- In the "PivotTable Field List," select the data ("field") you want displayed.
- Click the small arrow to open the selection, then check the box that appears. There may be multiple options in the dropdown.

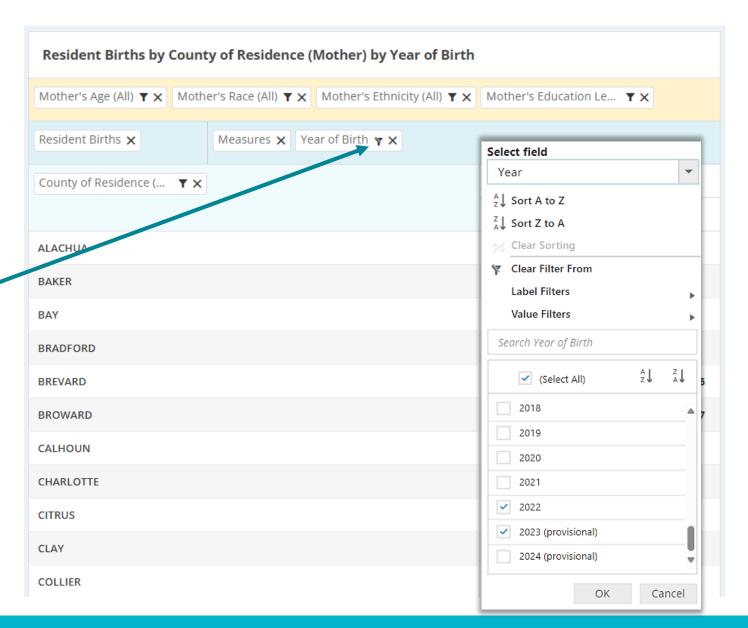


Filtering Data

Fields with the filter symbol can be filtered by clicking the () icon.

For example, to change the years:

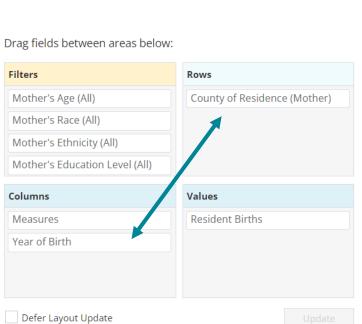
- Click the filter icon next to the "Year of Birth" field
- 2. Check the boxes to choose the year(s) to include
 - Note: Data marked "provisional" has not been finalized and may change over time as it is updated
- 3. Click "OK" to update the query

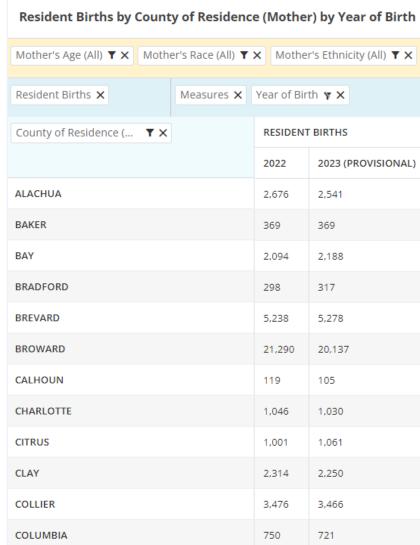




Customizing Views

- PivotTable views can be customized by moving selections (fields) between the "Filters," "Columns," "Rows," and "Values" boxes.
- For example, the counties are listed vertically in the query to the right. To list them horizontally instead, drag the "County of Residence" field from the "Rows" box to the "Columns" box, and vice versa with "Year of Birth."



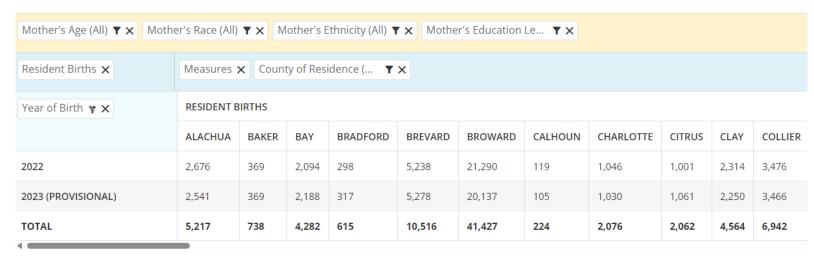




Creating Reports

After switching the fields between Column and Row, the data would appear as it does on the right.

Resident Births by Year of Birth by County of Residence (Mother)



Drag fields between areas below:

Filters	Rows
Mother's Age (All)	Year of Birth
Mother's Race (All)	
Mother's Ethnicity (All)	
Mother's Education Level (All)	
Columns	Values
Measures	Resident Births
County of Residence (Mother)	
Defer Layout Update	